**BOOKING FORM – STUDENTS AGED UNDER 18**

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| --- | --- |
| Name of student |  |
| Student’s date of birth, * country of permanent residence
* native language
* nationality
 |  |
| Student’s mobile phone number and email address |  |
| Start date of course |  |
| End date of course |  |
| Name of your course eg General English 21 |  |
| Current English level  |  |
| **For football programme ONLY –**  |
| Please choose your programme | **ENGLISH + FOOTBALL** | **BTEC + FOOTBALL** | **FOOTBAL ONLY** |
| Please state position played  |  |
| Please state chest size (for kit)  |  |
| **Accommodation options - please choose one –** |
| I have arranged accommodation in Manchester for my child (please give name, address and phone number of the adult they will be staying with)  |
| Please arrange homestay accommodation for my child |
| **Airport transfers required on arrival and departure (Manchester airport)?** AIRPORT TRANSFERS ARE STRONGLY RECOMMENDED FOR STUDENTS AGED UNDER 18 | **YES** | **NO**  |
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| **INFORMATION FOR PARENTS OF STUDENTS – FOR FULL DETAILS PLEASE SEE OUR WEBSITE AND TERMS AND CONDITIONS** * Students travel independently to and from the UK. Students also travel independently to and from school each day, and they must buy and take care of their travel card or ticket.
* Students have some independence and unsupervised free time. They must return to their homestay by 9pm each evening, unless they have permission from school to stay out later (school will ask parents to give written permission in this situation).
* Students must not stay overnight at another homestay home or at another location without permission from the school and their parents.
* Student aged 16 and 17 may be have lessons, go on excursions and be accommodated in homestay with students aged 18 and over. (In single bedrooms). Students are permitted to leave school, unsupervised, during breaks and lunchtime
* Swap contact numbers with your host when you arrive at their home, and keep their number with you. Also keep our school contact number with you at all times. We have a member of staff available at all times in case students need our assistance.
* No smoking or drinking alcohol at any time, and no matches or lighters may be brought into school or the host house.
* Students will be liable for any damage or losses caused at the host house and parents will be informed of any charges.
* I give permission for my child to be registered at their hosts’ local medical practice, and to receive emergency medical treatment if required.
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**Booking Form Page 2 – Students aged under 18**

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| IT IS IMPORTANT THAT YOUR CHILD HAS INSURANCE TO COVER THEIR STAY IN THE UK. Do you want IH Manchester to arrange insurance for your child with Guard.me? Please see our website for details (£3.25 per week for EFL students. Guard.me is included in package for EFL /BTEC + football studentsGuard.me insurance is not available for students taking a FOOTBALL ONLY programme – these students need to arrange their own cover before arrival  | **YES** | **NO**  |
|  |  |
| If YES please state START date of insurance –  | END date of insurance –  |
| We request some information about your child’s health in case of a medical emergency. We will only share these details with IH Manchester staff, their host and any relevant third parties (see our Privacy Policy for details)  |
| Any medical conditions?   | Allergies?    | Do you take any medicines?  | Dietary requests? |
| If you are booking this course via a school or agent, please give their name here  |  |
| Please write in this box YES OR NO if you give permission for IH Manchester to share details of your child and this booking with the school or agent named above  | **YES** | **NO**  |
|  |  |
| Please confirm that you would like us to proceed with your booking immediately and you do not want to wait 14 days “cooling off” period  | **YES** | **NO** |
|  |  |

We, the parents of the student named above, understand and consent to the terms, conditions and policies of IH Manchester. We understand that IH Manchester may share our child’s details with third parties if required - please see our privacy policy for full details. We give our consent for our child to attend IH Manchester.

For students aged 16+ on the football programmes – we understand that IH Manchester will arrange for our child to be provided with membership of a city centre public gym - we give permission for this and for him /her attend this gym without being supervised by IH Manchester staff.

Please note – many of the excursions on our social programme are arranged and led by a company called SMILE ADVENTURES. A member of IH Manchester staff does not always accompany students on these trips, and so students are out of our care during these excursions. By completing this form, parents are giving permission for their child to attend SMILE ADVENTURE excursions without IH Manchester staff.

**Signed (Parent/Guardian) …..…………………………………………………………. Date ………………………………**

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| --- | --- |
| Parent / Guardian 1 - Full name, Full postal address, email address and telephone number |  |
| Parent /Guardian 2 - Full postal address, email address& telephone number |  |

We will use/accept these email addresses for contact with parents in case of a student query, or if special permissions are required for the student